



A Joint Project of the Sylvester Comprehensive Cancer Center and the Florida Department of Health

MEANINGFUL USE CANCER REPORT TRANSMISSION METHOD

1. Secure FTP Batch Transmission

Instructions for SFTP: The FCDS IT division will establish a special SFTP account for you which will allow you to upload your data. Mark Rudolph in the FCDS office will establish the account for you. His contact information is below.

If you do not already have an SFTP program you will need to acquire one. There are several freeware products available on the market. FCDS is not suggesting any particular product. However, by way of example using: <http://www.coreftp.com/download/coreftplite.exe>

Run CoreFTP

Choose the New Site button, and fill in:

Site Name: FCDS FTP

Host / IP: fcds.med.miami.edu

Username: FCDS generated userid

Password: User generated password – (check the "Don't save password" checkbox)

Connection: SSH/SFTP (should default to this)

When you login, you will see the file on the lower right side window. On the lower left window, browse to where you want the file to go. There are little icons above the file list to browse the directory tree or to switch to a different drive letter. Hold mouse over an icon to see help.

To upload to FCDS, right-click on the file and choose upload. You will see a progress bar in the bottom window.

Please note: this is a send-only, no-directory listing, no-read sftp account. If you immediately logoff/login again, you won't see the file you just uploaded!

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